

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Room, 9151 W. Loomis Rd. Franklin, WI on October 26, 2015

Meeting called to order by President, Dennis McKnight at 6:00 p.m.

Roll Call: Present – Dennis McKnight, Tom Loew, Alderman Doug Schmidt, Karen Wesener, Mike Karolewicz, Tim Solomon, Diane Oleson, Bob Donohoo. Dr. Steve Patz – excused. Others present – Rachel Muchin Young.

Public Comment/Visitors: Judy Roberts, Sue Reinhardt, Susanne Anderson, Liz Walloch. Mark Lubberda, City of Franklin Director of Administration, spoke about the Personnel Classification and Compensation study results. He explained how pay increases will be handled and distributed a very informative handout regarding the implementation of the new compensation plan. A meeting of the Personnel Committee is planned for Wednesday, October 28 at 10:00 am.

Correspondence: Two letters, one complimenting Jen Bremer and another complimenting the Sensory Playtime activity were read. Some survey responses have been received, one requested beverages be offered for sale in the Library.

Approval of Minutes from meeting of September 21, 2015. Motion made by Bob, seconded by Doug to approve the minutes. Motion approved.

COMMITTEE REPORTS:

Finance – Motion made by Tom, seconded by Mike to approve invoices in the amount of \$27,555.75. Motion approved.

City Matters – Rachel spoke and took some questions at a Common Council meeting regarding the Library budget.

President – Thanks were extended to Doug Schmidt for looking out for the Library during budget discussions at Common Council meetings.

Director – A custodian will begin on November 2, initially working 5 hours/day, 5 days/week, 5:00-10:00 pm. Eventually he will work 4 days/week. The Friends have agreed to purchase the new Children's Area desk and storage space. Recognition plaques will be placed on both items. Also, plaques will be placed on the stage and the table in the Large Group Study room. See more in written report.

Friends – See Director's report regarding Children's Desk remodel.

Foundation – The Foundation will again be sponsoring the Great Decisions series. Eight programs will be presented. There are plans for a Murder Mystery event on October 15, 2016. The Foundation has changed their bylaws to state that the Franklin Public Library will receive assets of the Foundation if the Foundation were to dissolve. There are plans for a Community Art fund raiser in 2016. People will decorate plywood kites, which will be displayed throughout the community, then auctioned to benefit the Franklin Public Library Foundation.

Building and Grounds – Dennis asked that the new custodian work on the flooring area in front of the fireplace.

Personnel – There will be a committee meeting to discuss the compensation plan on October 28, at 10:00 am.

Strategic Plan & Capital Projects – The recent city newsletter had the survey in it. Some responses have been received.

Other Business:

- **Relationship between Board of Trustees and Friends Group:** The Trustee committee consists of Diane, Tim, Steve, Bob, Karen and Dennis and will be called the Friends and Trustees Committee. A meeting will be scheduled in the next couple of weeks. Dennis suggested that the committee create a document stating specific concerns and possible solutions and that the Friends do the same. Bob made a motion, seconded by Doug, that this committee meet with a delegation from the Friends group to discuss the relationship between the Trustees and the Friends. Motion approved. We will attempt to schedule this meeting for early 2016.
- **Status of upcoming initiatives:** Maker Space items are beginning to arrive. Rachel met with a Technology teacher from Franklin Public Schools to discuss recommendations for the 3D printer.
- **Anticipated impact of wage increases:** See Public Comment/Visitors section of minutes.

New Business:

- **MCFLS agreement:** There are two documents for consideration. The first (attachment G; 2 pages) is the Membership Agreement between MCFLS and the Franklin Public Library. It outlines what the law requires of the two entities. The second document (attachment H; 14 pages) is the Resource Sharing and Technology Agreement. It covers 2016 through 2019. Motion made by Tim, seconded by Karen to approve signing of the first document (attachment G.) Motion was approved. Motion made by Mike, seconded by Doug to approve signing of the second document (attachment H.) Motion was approved.

Next Trustee meeting is Monday, November 23, 2015, 6:00 p.m. in the Sievert Room.

Motion made by Doug, seconded by Diane to adjourn meeting. Motion approved. Adjournment at 8:25 p.m.